



IAIDL Accreditation

Action Plan



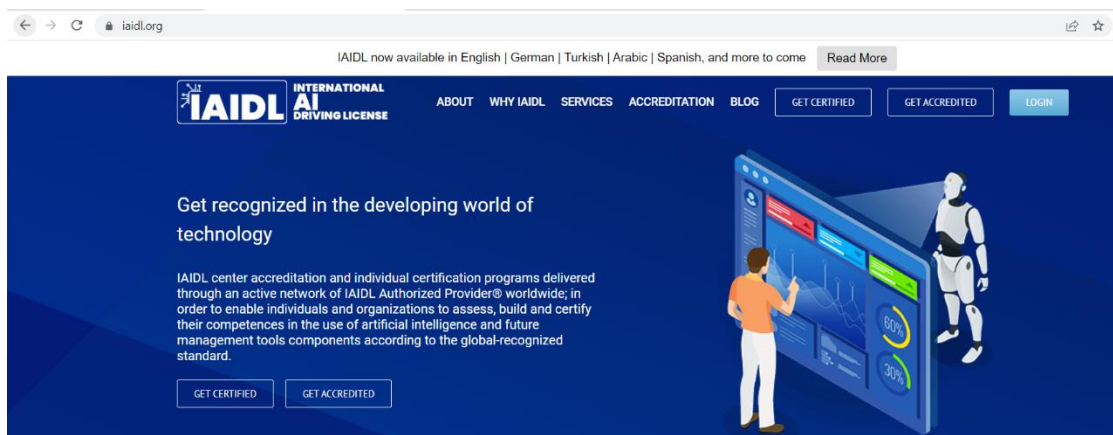
Steps to become Accredited Centre



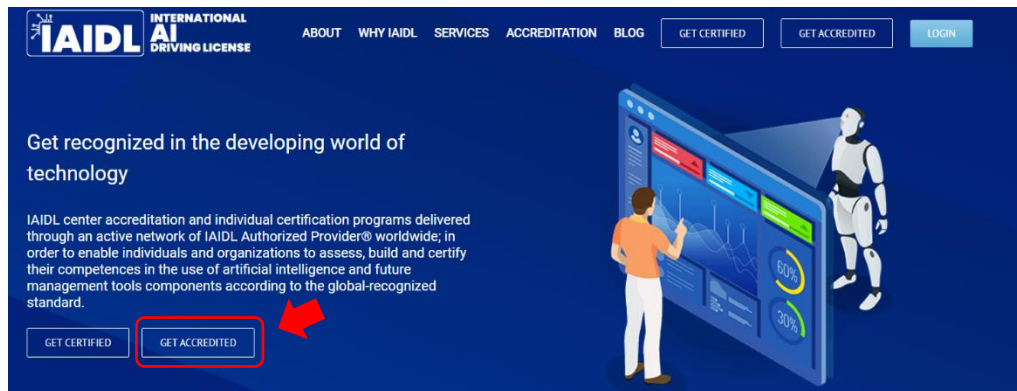
1. Web Get Accredited

As a first step, you have to express your interest to become an IAIDL accredited Centre through the following instructions:

1.1 Access the official website: www.iaidl.org



1.2 Express your interest by clicking on the Get Accredited



1.3 Fill the template and submit

A screenshot of the "Get Accredited" form. The form is titled "Get Accredited" and contains the following fields: Name, Organisation, Organisation Type, Number of employees, Afghanistan (dropdown menu), Address, and Email. A blue "Get Accredited" button is located at the bottom right of the form.

2. Receive and Email

An email will be received from IAIDL with a full description about the accreditation requirements supported with links to download the initial accreditation application along with a link to upload the required documents.

3. Fill the requirements and submit

In this stage, a set of requirements and documents must be prepared and submitted using the link provided in the earlier stage.

The requirements will be as follows:

A) Documents Required

- The Initial Accreditation Application
- Letter of Intent
- Company Profile
- Company Turnover
- List of Employee
- Licenses
- Organizational Structure
- Subject Matter Expert (Profile and Certification)
- Tester / Inspector profile
- Policy and Procedures
- HSE Policy
- QMS Manual

B) AI & FMT Lab Evidence

Approved centre should submit photos of its AI Lab and its individual equipment.

Equipment should include but not limited to:

- Open Source Robot
- VR Tool
- Drone
- 3D Printer
- Sample of IoT Tools

*Tools can be substituted with a proven rental contract

4. Review Stage

Applications will be reviewed within 14 working days from receipt of full documents. If amendments are required, documents must be updated re-submitted for final review.

5. Initial Acceptance and Invoice

At this stage, an applicant Centre will receive a notice stating either approval or rejection of application.

An approved Centre will receive an invoice and non-negotiable legal contract along within 14 working days. The applicant Centre must respond with signed contract within one month from receipt of soft copy agreement.

The invoice will include the following description as per the latest pricing list of IAIDL:

#	ITEM	QTY	U. PRICE	T. PRICE
1	Royalty & accreditation fees	1	\$ 2700	\$ 2700
2	Token – 1 package Basic	10	\$ 350	\$ 3500
3	Token – 1 package AIMA Assessors	3	\$ 2000	\$ 6000
4	Portal Account	1	Free	Free
5	Inspection Fees	1	Free	Free

Supported pricing scheme will be applied for universities students as per IAIDL policy.

The pricing scheme for universities students will be as follows:

#	ITEM	PRICE
1	Token – 1 package Basic	\$ 60
2	Token – 1 package Advanced	\$ 100
3	Token – 1 package AIMA Assessors	\$ 400

6. Payment Settlement

The payment must be settled within one month from the invoice provided by IAIDL.

If the payment is not settled within a month, the application will be considered expired.

7. Portal Access

Upon receipt of signed contract and payment of the accreditation fees, you will receive an AAITCs operations manual and login details to automated testing system (AAITCs).

IAIDL will then arrange an online training session with the new AAITCs.

Training will include:

- Ordering and payment process
- Using the online testing system
- Certification process
- Any other clarifications on
- Delivering IAIDL program

Sample of Accreditation Certificate

